

ATTACHMENT F.4

National Aeronautics and
Space Administration

John H. Glenn Research Center
Lewis Field
Cleveland, OH 44135-3191



April 02, 2014

Reply to Attn of: FDP

xxxxx Company.
Attn: xxx xxxx President
1234 x Road
Cleveland, OH 43135

Subject: Project Order Number: 20384 – Backflow Prevention on Water System, NASA Glenn Research Center, Plum Brook Station

An invitation is extended to your firm to submit a Construction Project Plan (CPP) for the subject project order number. Kevin Stiles is the assigned Project Manager (PM) for this project.

1. There will be no scheduled site showing for this project.

The site will **NOT BE OPEN FOR INSPECTION AT ANY TIME**, unless authorized by amendment to this solicitation.

2. Pre-Bid Questions:

The due date for all questions relative to the CPP or contract documents is TBD and will be posted with the Final RFP.

3. CPP Content:

- a. Company Cover Letter
- b. Acknowledgement of all addendums
- c. Detailed Construction Cost Estimate (include total construction cost)
- d. Completion of the attached Bid Schedule Form.
- e. Site Specific Health and Safety Plan Checklist
- f. Submittal Schedule
- g. Construction Schedule
- h. Implementation Plan (identify challenges or concerns, including environmental issues)
- i. Demonstration of Subcontractor Competition
- j. Payment and Performance Bonds for all tasks greater than \$100,000.
- k. Waste Questionnaire

4. Additional Considerations:

- a. Contractors shall submit bonds, with their CPP, in accordance with clause, **Bonding Requirements**. Bonds are required on all tasks that exceed \$100,000.00. The cost of these bonds shall be included in your cost breakdown. The penal sum of the payment bond and performance bond shall be 100 percent of the total task order amount.
- b. Contractor's CPP shall be valid for ninety (90) calendar days for Government acceptance after the date offers are due.
- c. All work on this project shall be complete 120 days after project award.

ATTACHMENT F.4

Debra Millard
Contracting Officer's Technical Representative

CHG/Haumesser

